



USOIC

Since 1989

USO INTERNATIONAL CENTRE

TARIFF (Effective January 1, 2025)

Located within the prestigious USO House complex, USOIC offers premium residential and conference facilities for several private corporations, educational institutions, government bodies, and NGOs. Ideal for education-focused training programs, workshops, and conferences, USOIC is your trusted partner for seamless events.

Situated in South Delhi's serene educational corridor, USOIC is the preferred venue for organizations seeking a professional and tranquil environment.

We are excited to unveil our refreshed tariff, setting new standards.

CONFERENCE FACILITIES (PER DAY CHARGES)

	REG. ROOM	CURIE	NEWTON	EINSTEIN
Capacity	10 persons	25 persons	50 persons	70 persons
Half Day Rate	₹ 2,500	₹ 4,000	₹ 7,000	₹ 8,000
Full Day Rate	₹ 4,000	₹ 7,000	₹ 13,000	₹ 15,000

OTHER DAILY CHARGES

Extra Hour Conference Room Usage	₹ 700
Per Mattresses Cost for Floor Seating	₹ 350
Screen & Projector	₹ 1,500
Lectern With Mic	₹ 750
Cordless Mic	₹ 350

PLEASE NOTE

Half Day Slots: 9 AM - 1 PM / 2 PM - 6 PM
Full Day Timings: 9 AM - 6 PM
Heating and cooling facility
Customized seating arrangement
GST - 18% on bill shall apply

USO House, USO Road, 6, Special Institutional Area, New Delhi - 110 067

(011) 4010-8825 / 4010-8835 / 96500-19620

bookings@usoindia.org usoindia.org



RESIDENTIAL ACCOMMODATION (PER DAY, PER ROOM CHARGES)

Single Sharing	₹ 2,500
Double Sharing	₹ 3,500
Triple Sharing	₹ 4,500
Extra Bed	₹ 500
Indian breakfast included for overnight guests	
20% surcharge for foreign guests	

PLEASE NOTE
Check-in: 2 PM / Check-out: 12 noon
Lunch/dinner at extra cost (on request)
Air conditioned rooms
Luggage storage available
GST - 12% on bill shall apply

FOOD CHARGES (PER INSTANCE, PER PERSON)

	PRICE	DETAIL / INCLUSIONS / OPTIONS
Indian Breakfast	₹ 200	Veg-paratha; Allo-puri; Idli-sambar; Vada sambar; Bread-roll; Daliya; Poha; Paneer-chilla; Uttappam. Tea / Coffee
Continental Breakfast	₹ 225	Milk-cornflakes + Bread-butter-jam + Egg. Tea / Coffee
Veg. Thali (limited portion)	₹ 250	Dal; Sabzi; Rice; 2 Roti; Raita; Salad
Chicken Thali (Ltd. portion)	₹ 300	Dal; 2 Pc Chicken; Rice; 2 Roti; Raita; Salad

LUNCH / DINNER BUFFET PRICES (UNLIMITED PORTION)

Veg Buffet	₹ 350	Dal; 2 Sabzi; Rice; Roti; Salad; Achar; Papad; Dessert
Paneer Buffet	₹ 450	Dal; 1 Paneer Dish; 1 Sabzi; Rice; Roti; Salad; Achar; Papad; Dessert
Egg Buffet	₹ 500	Dal; 1 Egg Dish; 1 Sabzi; Rice; Roti; Salad; Achar; Papad; Dessert
Chicken Buffet	₹ 600	Dal; 1 Chicken Dish; 1 Sabzi; Rice; Roti; Salad; Achar; Papad; Dessert
Mutton Buffet	₹ 800	Dal; 1 Mutton Dish; 1 Sabzi; Rice; Roti; Salad; Achar; Papad; Dessert

PLEASE NOTE	Buffet mix: 25% surcharge on higher price	Snacks available
	Chinese / Continental Menu available	GST - 5% on bill shall apply

MENU CUSTOMISATION CHARGES (PER INSTANCE, PER PERSON)

INDIAN BREADS

Tandoor Roti	₹ 40
Tandoor Butter Roti	₹ 55
Missi Roti	₹ 150
Naan (Plain)	₹ 100
Butter Naan	₹ 150
Stuffed Naan	₹ 225
Lachcha Paratha	₹ 150
Paneer Paratha	₹ 250
Onion Aloo Paratha	₹ 200

CHINESE/CONTINENTAL

Veg Corn Soup	₹ 120
Chicken Corn Soup	₹ 150
Chilli Potato	₹ 140
Veg Spring Roll	₹ 140
Chicken Spring Roll	₹ 200
Hakka Noodles	₹ 100
Veg Manchurian	₹ 100

BEVERAGES

Lemon Water	₹ 30
Milk (Hot or Cold)	₹ 50
Tea (ready-made, served in disposable cups)	₹ 35
Coffee (served in disposable cups)	₹ 40
Lassi (Sweet/Salty)	₹ 60
Tea with Cookies	₹ 60
Coffee with Cookies	₹ 75
200ml/ 500ml/ 1 Liter Water Bottle	₹ 20/ 25/ 40

BIRIYANI & RICE DISHES

Jeera Rice	₹ 100
Veg Biryani/Veg Pulao	₹ 150
Egg Biryani	₹ 200
Chicken Biryani	₹ 250
Mutton Biryani	₹ 350

SNACKS & STARTERS

Samosas/Cutlets/Bread Roll (2-piece)	₹ 60
Bread Pakoras / Vegetarian Sandwiches (2-piece)	₹ 70
Mix Vegetable Pakoras (6-piece)	₹ 90
Paneer Pakoras (2-piece)	₹ 75
Omelet (2 Eggs)	₹ 70
Omelet with 2 Slices	₹ 90

SOUTH INDIAN SNACKS

Rice Idli	₹ 200
Vada	₹ 200
Upma	₹ 200
Dahi Vada	₹ 200
Curd Rice	₹ 200

DESSERTS

Mango Shake/Banana Shake	₹ 100
Ice Cream (Tutti Frutti/ Kaju Kismis/ Chocolate/ Vanilla/ Strawberry/ Butter Scotch)	₹ 70
Customization of Sweet Dish (in Buffet)	₹ 50

TERMS & CONDITIONS

Reservations

- Submit a completed reservation form or email from an official ID along with 50% advance payment.
- Confirmation is guaranteed only after receiving a confirmation email from USOIC.
- Share the attendee list at least one day before the event.
- All participants must present a photo ID upon arrival.

Conference Rooms

- Half-day (4-hour) slots: 9 AM-1 PM or 2 PM-6 PM.
- Additional hourly charges apply beyond 4 hours; extra charges apply beyond 8 hours/day.
- Usage beyond 10 PM is not permitted.
- Equipment requirements must be specified during reservation; damages must be repaired or replaced by the user.
- Stationery requests (pens, paper, etc.) must be made in advance.

Accommodation

- Check-in: 2 PM; Check-out: 12 PM (noon). Early arrivals (6 AM-2 PM) incur half-day charges.
- Guests are responsible for missing/damaged room items (Rs. 1,000 penalty + replacement cost).
- USOIC is not liable for lost valuables.

Food & Beverage

- Food/beverage must be ordered through the USOIC kitchen—no outside items allowed.
- Customizable menu available for an additional 10% charge.

Prices & Taxes

- Prices may change without notice.
- Applicable GST: Conference Rooms: 18%, Accommodation: 12%, Food: 5%.

Event Changes

- Postponed events must be held within 3 months. Afterward, a 25% cancellation fee applies.
- Advances must be used within the same financial year—no refunds or adjustments after that.

Cancellation

- Cancellation fees:
 - 25% if canceled 8+ days prior.
 - 50% if canceled 7 days prior.
 - 100% if canceled 6 days or less prior.
- No-shows will be billed in full as per reservation.

Billing

- Final bills are emailed post-event (hard copies only on request).
- Deviation between reserved and actual attendees must not exceed 15%.
 - Excess attendees (>15%): 5% surcharge.
 - Fewer attendees: Billing based on reserved numbers + 5% surcharge.

Payment

- Payment methods: Cheque, bank transfer, UPI, or other digital modes. No cash payments accepted.
- Balance payments must be settled within 15 days post-event.
- Late payments beyond 15 days will attract a penalty of 2% per month on the outstanding amount.
- Non-payment after 30 days will result in a legal notice being issued under Delhi jurisdiction.

Refunds

- Requests must be made on official letterhead, signed by two authorized signatories.
- Refunds are transferred to the organization's account via cheque/wire transfer.

Cleanliness

- A Rs. 1,000/day fee applies if rooms are left unclean.
- Spitting, littering, or smoking incurs a Rs. 5,000 fine per incident.

Miscellaneous

- Parking available on a first-come basis; USO House is not liable for losses.
- Damaged walls (marks, tape, etc.) incur a Rs. 35,000 repainting fee.
- Foreign guests incur 20% surcharge on stay.

For any questions or support, contact us at: 96500-19620, E-mail: bookings@usoindia.org

Your satisfaction is our priority, and we are here to help!